

BUDGET COMMITTEE

May 11, 2015

6:00 PM

PRESENT: Nancy Brown, Robert Carroll, Sonja Culler, Ross Garland, John Lewis, Buford Peters, L.C. Tester and Ronnie Trivett.

The meeting was called to order by Sonja Culler.

Quorum present.

Motion made by John Lewis, second by Ross Garland to adopt the agenda. Motion carried.

Motion made by John Lewis, second by L.C. Tester to approve minutes from the March 9, 2015 meeting. Motion carried.

Public Comments: Commissioner John Lewis said he would like to go to CTAS training in June.

Motion to approve travel for John Lewis to attend CTAS training was made by Robert Carroll, second by Ronnie Trivett. Motion carried.

- **Donations:** Motion was made by Nancy Brown, second by John Lewis to accept \$1,000 donated to the Sheriff's Department and \$1,260 donated to the Animal Shelter. All ayes. Motion carried.
- **Landfill Committee Request:** Finance Director Ingrid Deloach said the Landfill Committee has been working to get the Little Milligan Convenience Center open. All work has been completed except for the pouring of concrete pads and paving of the road. The Landfill Committee would like to request to use \$8,000 from the Solid Waste Operating Transfer to be used toward the completion of that project. Mrs. Deloach told the committee that less than fifty percent of the transfer has been used this fiscal year. She said instead of using the funds for cash flow they will be used to complete the new convenience center. Robert Carroll asked what work is left to be done at Little Milligan. Benny Lyons said he needs two concrete pads to set the dumpsters on. Mr. Lyons said the road at the convenience center will be gravel but the dumpsters need to be placed on a concrete pad.

Motion was made by Ross Garland, second by Ronnie Trivett to allow Solid Waste to use \$8,000 from the operating transfer for the completion of the Little Milligan Convenience Center. All ayes. Motion carried.

- **Solid Waste Fund 116 Amendment #2:** Ingrid Deloach explained the amendment is to reallocate funds for equipment maintenance. Ronnie Trivett asked if the compactor has been repaired. Solid Waste Director Benny Lyons said the compactor has been repaired. Mr. Lyons said the amendment is being requested because it took a substantial amount of money to repair the compactor. Motion was made by Buford Peters, second by John Lewis to approve Solid Waste Fund 116 Amendment #2 with nothing coming from fund balance. All ayes. Motion carried.
- **14-15 Park & Recreation Budget:** Mrs. Deloach said the 14-15 budget is being presented now because the Park & Recreation Committee was just recently established. The committee is requesting their budget remain the same as the previous year. Much discussion was made concerning the compensation of Park & Recreation Committee Members

Motion was made by John Lewis, second by L.C. Tester to pay the Park & Recreation Committee out of the General Fund. Motion carried with seven ayes and a no vote from Ms. Culler.

Motion was made by Buford Peters, second by Nancy Brown to approve Park and Recreation's 2014-2015 budget. All ayes. Motion carried.

- **General Fund 101 Amendment #11:** Motion was made by L.C. Tester, second by Nancy Brown to approve General Fund Amendment #11 for a total of \$402,732.06 with nothing coming from fund balance. All ayes. Motion carried.

- **Health Department Fund 117 Amendment #1:** Motion was made by Ronnie Trivett, second by Nancy Brown to approve Health Department Fund 117 Amendment #1 for a total of \$100,318.50 with nothing coming from fund balance. All ayes. Motion carried.
- **Highway Fund 131 Amendment #4:** Motion was made by John Lewis, second by L.C. Tester to approve Highway Fund 131 Amendment #4 for a total of \$98,000 with nothing coming from fund balance. All ayes. Motion carried.
- **General Purpose School Fund Amendment #11:** Motion was made by Buford Peters, second by John Lewis to approve General Purpose School Fund Amendment #11 for a total of \$96,249.65 with nothing coming from fund balance. Motion carried with seven ayes and a no vote from Ronnie Trivett.
- **General Purpose School Fund Amendment #12:** Motion was made by Nancy Brown, second by L.C. Tester to approve General Purpose School Fund Amendment #12 for a total of \$52,245 with nothing coming from fund balance. All ayes. Motion carried.
- **Federal Projects Fund 142 Amendment #4:** Motion was made by L.C. Tester, second by Nancy Brown to approve Federal Projects Fund 142 Amendment #4. All ayes. Motion carried.
- **Health Insurance:** Finance Director Ingrid Deloach has been notified there will not be a rate increase for medical insurance in fiscal year 15-16. Mrs. Deloach asked for committee approval to sign the insurance renewal. Motion was made by Nancy Brown, second by L.C. Tester to accept the health insurance rate hold for fiscal year 2015-2016. All ayes. Motion carried.

Motion to adjourn was made by John Lewis with a second from Ronnie Trivett. Motion carried.

Respectfully submitted,

Christa Byrd

Sonja Culler,

Approved for File

March 2015 Donations

Jail Garden Donation- East TN Foundation	1,000.00
Animal Shelter Donation- Pet Sense	13.00
Animal Shelter Donation- NECCU	500.00
Animal Shelter Donation- James Wilson	100.00
Animal Shelter Donation- Jessica Blevins	40.00
Animal Shelter Donation- Josh Stevens	10.00
Animal Shelter Donation- Ruth Roberts	200.00
Animal Shelter Donation- Jerry Morell	20.00
	<u>\$ 1,883.00</u>

April 2015 Donations

Animal Shelter Donation- Samuel Ledford	5.00
Animal Shelter Donation- Lisa Williams	20.00
Animal Shelter Donation- David Horton	20.00
Animal Shelter Donation- Rebecca Lawson	30.00
Animal Shelter Donation- Melody Brittain	10.00
Animal Shelter Donation- Juanita Miller	2.00
Animal Shelter Donation- Diane Horton	25.00
Animal Shelter Donation- Jennifer Naylor	100.00
Animal Shelter Donation- James Winters	20.00
Animal Shelter Donation- Amber Orndorff	90.00
Animal Shelter Donation- Hope Laudati	5.00
Animal Shelter Donation- James Campbell	50.00
	<u>\$ 377.00</u>

**Fund 123 Sports & Recreation
Budget Requests**

<u>Revenues</u>	<u>12-13 Budget</u>	<u>14-15 Request</u>	<u>15-16 Request</u>
48140 Other Governmental Units	\$ 11,281.25	\$ 11,281.25	11281.25
Total Other Government & Citizen Groups	\$ 11,281.25	\$ 11,281.25	\$ 11,281.25

<u>Expenditures</u>	<u>12-13 Budget</u>	<u>14-15 Request</u>	<u>15-16 Request</u>
(56700) Park			
56700-316 Contributions	\$ -		
56700-415 Electricity	\$ 600.00	\$ 600.00	\$ 600.00
56700-599 Other Charges	\$ 10,681.25	\$ 10,681.25	\$ 10,681.25
56700-799 Other Capital Outlay	\$ -		
Total -> Expenditures	\$ 11,281.25	\$ 11,281.25	\$ 11,281.25
 Total Revenues	\$ 11,281.25	\$ 11,281.25	\$ 11,281.25
Total Expenditures	\$ 11,281.25	\$ 11,281.25	\$ 11,281.25

Carter County
General Fund 101
Budget Amendment #11
11-May-15

Item # 1	41120 Animal Registration		\$	3,190.00	Decrease
	55120-399-81 Other Contracted Services	\$		3,190.00	Increase

Reallocate funds received for spay/neuter services.

Item #2	44170 Miscellaneous Refunds		\$	32.60	Decrease
	55120-307 Communication	\$		32.60	Increase

Recognize reimbursement for communication expense.

Item #3	44170 Miscellaneous Refunds		\$	40.00	Decrease
	54110-355 Travel	\$		40.00	Increase

Recognize Sheraton Music City Reimbursement for Sheriff's Department.

Item #4	48610 Donations		\$	1,000.00	Decrease
	54210-599- Other Charges (Jail Garden)	\$		1,000.00	Increase

Recognize East TN Foundation Jail Garden Donation.

Item #5	44170 Miscellaneous Refunds		\$	13,250.00	Decrease
	51720-599 Other Charges	\$		13,250.00	Increase

Recognize recovery of clean up cost.

Item #6	48610 Donations		\$	500.00	Decrease
	55120-435 Office Supplies	\$		500.00	Increase

Recognize Animal Shelter Donation for microchip scanner and laminating machine.

Item #7	48610 Donations		\$	3,000.00	Decrease
	55120-790 Other Equipment	\$		3,000.00	Increase

Allocate Animal Shelter Donations for the purchase of mowing equipment.

Item #8	44540 Sale of Property		\$	2,250.00	Decrease
	55120-499 Other Supplies and Materials	\$		2,250.00	Increase

Reallocate funds received for sale of microchips.

Item # 9	48610 Donations		\$	900.00	Decrease
	55120-499 Other Supplies and Materials	\$	900.00		Increase

Reallocate Animal Shelter donations for the purchase of microchips.

Item #10	51800-454 Water and Sewer		\$	880.00	Decrease
	55900-316 Pauper Burials	\$	880.00		Increase

Reallocate for additional Pauper Burials.

Item #11	51800-415 Electricity		\$	20,000.00	Decrease
	51800-452 Utilities		\$	5,000.00	Decrease
	51800-454 Water and Sewer		\$	5,000.00	Decrease
	51800-335 Maintenance and Repair Building	\$	30,000.00		Increase

Reallocate Buildings and Grounds budget.

Item #12	54490-105 Supervisor/Director	\$	1,427.98		Increase
	54490-161 Secretary(s)		\$	4,329.86	Decrease
	54490-189 Other Salaries/Wages		\$	414.00	Decrease
	54490-201 Social Security		\$	362.48	Decrease
	54490-204 State Retirement		\$	863.03	Decrease
	54490-320 Dues & Memberships		\$	40.00	Decrease
	54490-336 Maintenance & Repairs-Equip		\$	200.00	Decrease
	54490-337 Maintenance & Repairs-Office		\$	200.00	Decrease
	54490-348 Postal Charges		\$	40.00	Decrease
	54490-451 Uniforms		\$	25.00	Decrease
	54490-708 Communication Equipment	\$	3,302.76		Increase
	54490-351 Rentals	\$	250.00		Increase
	54490-208 Dental Insurance	\$	125.60		Increase
	54490-499 Other Supplies/Materials	\$	1,368.03		Increase

Reallocate w/in EMA Budget for Director Comp Time buyout, radio purchase, rental on printer/copier, & equipment for EMA Vehicle.

Item #13	53300-161 Secretary(s)		\$	1,200.00	Decrease
	53300-201 Social Security		\$	150.00	Decrease
	53300-204 State Retirement		\$	150.00	Decrease
	53300-432 Library Books		\$	400.00	Decrease

53300-435 Office Supplies \$ 1,900.00 Increase

Reallocate within Circuit Court Budget.

Item #14	53400-355 Travel		\$	400.00	Decrease
	53400-334 Maintenance Agreements	\$	400.00		Increase

Reallocate within Chancery Court budget.

Item #15	40110 Current Property Tax		\$	10,474.65	Decrease
	51300-540 Tax Relief Program	\$	10,474.65		Increase

Allocate Tax Relief

Item #16	52100-334 Maintenance Agreements		\$	6,100.00	Decrease
	52100-105 Supervisor/Director	\$	300.00		Increase
	52100-332 Legal Notices	\$	2,500.00		Increase
	52100-435 Office Supplies	\$	2,100.00		Increase
	52100-719 Office Equipment	\$	1,200.00		Increase

Reallocate within the Finance Dept Budget.

Item #17	44170 Miscellaneous Refunds		\$	75,250.00	Decrease
	54110-718 Motor Vehicles	\$	75,250.00		Increase

Recognize School Department refund for SRO Officers.

Item #18	34990-032 Reserve from Auction-Sheriff		\$	4,500.00	Decrease
	54110-196 In-Service Training	\$	4,500.00		Increase

Allocate from reserve for Police Academy trainings.

Item #19	34990-032 Reserve from Auction-Sheriff		\$	3,069.00	Decrease
	54440-401 Animal Food and Supplies		\$	500.00	Decrease
	54110-336 In-Service Training	\$	3,569.00		Increase

Allocate for purchase of mowing equipment.

Item #20	44170 Miscellaneous Refunds		\$	160.41	Decrease
	54210-340 Medical and Dental Services	\$	160.41		Increase

Recognize refund from Karing Hearts Cardiology for inmate care.

Item #21	44170 Miscellaneous Refunds		\$	35.00	Decrease
	54210-422 Food Supplies	\$	35.00		Increase

Recognize refund from PFG Hale.

Item #22	44170 Miscellaneous Refunds		\$	22,760.10	Decrease
	54210-507 Medical Claims	\$	22,760.10		Increase

Recognize reimbursement from State of TN for inmate medical care.

Item #23	44170 Miscellaneous Refunds		\$	436.34	Decrease
	54110-336 Maintenance and Repair- Equipment	\$	436.34		Increase

Recognize Sheriff's Department sale of scrap metal.

Item #24	44170 Miscellaneous Refunds		\$	33.00	Decrease
	54210-340 Medical and Dental Services	\$	33.00		Increase

Recognize refund from Mountain Empire Radiology for inmate medical care.

Item #25	44170 Miscellaneous Refunds		\$	150.00	Decrease
	54110-353 Towing Services	\$	150.00		Increase

Recognize reimbursement for Towing Services.

Item #26	46310 Health Department Programs		\$	215,446.59	Increase
	55110-189-52 Other Salaries & Wages	\$	148,652.94		Increase
	55110-201-52 Social Security	\$	9,121.41		Increase
	55110-204-52 State Retirement	\$	20,509.58		Increase
	55110-206-52 Life Insurance	\$	186.00		Increase
	55110-207-52 Medical Insurance	\$	29,119.26		Increase
	55110-208-52 Dental Insurance	\$	1,078.00		Increase
	55110-210-52 Unemployment Compensation	\$	1,036.20		Increase
	55110-212-52 Employer Medicare	\$	2,133.23		Increase
	55110-355-52 Travel	\$	3,609.97		Increase

Recognize DGA reimbursement to General Fund.

Total	\$	402,732.06	\$	402,732.06
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Carter County
Solid Waste Fund 116
Budget Amendment #2
11-May-15

Item # 1	55754-359 Disposal Fees	\$	5,000.00	Decrease
	55754-412 Diesel Fuel	\$	10,000.00	Decrease
	55754-336 Maintenance & Repair Equipment	\$	15,000.00	Increase

Reallocate funds for equipment maintenance.

Total \$ 15,000.00 \$ 15,000.00

Carter County
Health Department Fund 117
Budget Amendment #1
11-May-15

Item # 1	46310	Health Department Programs	\$ 100,318.50	Increase
	55110-189-52	Other Salaries & Wages	\$ 64,959.30	Increase
	55110-201-52	Social Security	\$ 3,992.31	Increase
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	55110-204-52	State Retirement	\$ 8,857.69	Increase
	55110-206-52	Life Insurance	\$ 102.00	Increase
	55110-207-52	Medical Insurance	\$ 15,502.77	Increase
	55110-208-52	Dental Insurance	\$ 607.60	Increase
	55110-210-52	Unemployment Compensation	\$ 187.80	Increase
	55110-212-52	Employer Medicare	\$ 933.71	Increase
	55110-513	Travel	\$ 633.09	Increase
	55110-513	Workers' Compensation	\$ 4,542.23	Increase

Recognize DGA reimbursement to Fund 117.

	Total	\$ 100,318.50	\$ 100,318.50
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Carter County
Highway Fund 131
Budget Amendment #4
11-May-15

Item # 1	46420 State Aid Program	\$ 98,000.00	Increase
	62000-404 Asphalt	\$ 98,000.00	Increase

Recognize additional State Aid revenue.

Total	98,000.00	98,000.00
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Carter County Schools
General Fund 141
Budget Amendment #11
4/16/2015

Item # 1	44170 Miscellaneous Refunds		\$	202.80	Decrease
	72710-146-4003-597 Bus Drivers	\$		202.80	Increase

Recognize reimbursement for field trip from Tusculum College.

Item # 2	48610 Donations		\$	896.85	Decrease
	72220-599 Other Charges	\$		896.85	Increase

Recognize Civitan Club Donation to Special Education.

Item # 3	44170 Miscellaneous Refunds		\$	150.00	Decrease
	72710-425-4003 Gasoline	\$		150.00	Increase

Recognize reimbursement from Tennessee Rehabilitation Center for gasoline.

Item # 4	71100-499-190 Other Supplies & Materials	\$	15,900.00		Increase
	71100-722-190 Regular Instruction Equipment	\$		10,400.00	Decrease
	72210-399-190 Other Contracted Services	\$		5,500.00	Decrease
	72810-336 Maintenance & Repairs-Equipment	\$		2,000.00	Decrease
	72810-599 Other Charges	\$		2,000.00	

Reallocate funds within Technology Budget for Summer Projects.

Item # 5	71200-207 Medical Insurance		\$	60,000.00	Decrease
	71200-429 Instructional Supplies & Materials	\$		34,000.00	Increase
	71200-499 Other Supplies & Materials	\$		1,000.00	Increase
	71200-725 Special Education Equipment	\$		25,000.00	
	72220-207 Medical Insurance	\$		100.00	Decrease
	72220-210 Unemployment Compensation	\$		100.00	Increase
	72220-355 Travel	\$		12,000.00	Increase
	72220-499 Other Supplies & Materials	\$		5,000.00	Increase
	72220-524 Staff Development	\$		4,000.00	Decrease
	72220-599 Other Charges	\$		13,000.00	Decrease

Reallocate funds within Special Education Budget.

	Total	\$	96,249.65	\$	96,249.65
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Carter County Schools
General Fund 141
Budget Amendment #12
4/16/2015

Item # 1	34330 Reserved for Capital Outlay-Referendum		\$	52,245.00	Decrease
	76100-707 Building Improvements	\$	52,245.00		Increase

Allocate funds from Referendum Reserve for Drop Ceiling Installation.

Total	\$	52,245.00	\$	52,245.00
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Carter County Schools
Federal Projects Fund 142
Budget Amendment #4
4/16/2015

Item #1	71100-116-101 Teachers	\$ 39.00		Increase
	71100-207-101 Medical Insurance		\$ 28,380.00	Decrease
	71100-210-101 Unemployment Compensation	\$ 3,000.00		Increase
	71100-429-101 Instructional Supplies & Materials		\$ 10,000.00	Decrease
	71100-499-101 Other Supplies & Materials	\$ 30,000.00		Increase
	72130-208-101 Dental Insurance	\$ 300.00		Increase
	72210-499-101 Other Supplies & Materials		\$ 5,000.00	Decrease
	72210-524-101 Staff Development	\$ 10,000.00		Increase
	47141-101 Title I	\$ 41.00		Decrease

Reallocate funds within Title I Budget

Item #2	71100-207-201 Medical Insurance		\$ 5,200.00	Decrease
	71100-210-201 Unemployment Compensation	\$ 200.00		Increase
	71100-212-201 Employer Medicare	\$ 5,000.00		Increase

Reallocate funds within Title II Budget.

Item #3	71200-499-901 Other Supplies & Materials	\$ 10,000.00		Increase
	71200-599-901 Other Charges		\$ 10,000.00	Decrease

Reallocate funds within IDEA, Part B Budget.

Item #4	71200-499-911 Other Supplies & Materials	\$ 854.79		Increase
	71200-725-911 Special Education Equipment	\$ 1,000.00		Increase
	72220-399-911 Other Contracted Services	\$ 1,000.00		Increase
	72710-146-911 Bus Drivers	\$ 2,000.00		Increase
	72710-204-911 State Retirement	\$ 293.21		Increase
	47145-911 IDEA, Preschool		\$ 5,148.00	Increase

Reallocate funds within IDEA, Preschool Budget.

Total	\$ 63,728.00	\$ 63,728.00
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Carter County
General Fund 101
Budget Amendment #9
18-May-15

Item # 1	51800-415 Electricity	\$	10,000.00	Decrease
	51800-452 Utilities	\$	5,000.00	Decrease
	51800-454 Water & Sewer	\$	5,000.00	Decrease
	51100-708 Communication Equipment	\$	20,000.00	Increase

Reallocate funds from the Buildings & Grounds Budget for purchase of Voting System.

Total \$ 20,000.00 \$ 20,000.00

Motion to amend failed 2/17/15!
Amendment to be represented on 5-18-15.