

BUILDING & GROUNDS COMMITTEE

April 2, 2019

6:00 P.M.

PRESENT: Robert Acuff, Mike Hill, Brad Johnson, Jerry Proffitt, Layla Ward, Randall Jenkins and Aaron Frazier

ABSENT: Rick Richardson

CALL TO ORDER: Layla Ward, Vice-Chairwoman

ROLL CALL: Quorum Present

- Approval of Agenda: Motion was made by Mike Hill, seconded by Aaron Frazier to approve the agenda as presented. By voice roll call vote, motion carried.
- Approval of Minutes: Motion was made by Mike Hill, seconded by Jerry Proffitt to approve the minutes of the March meeting as presented. By voice roll call vote, motion carried.
- Public Comments: None
- Old Business: Planning Director Chris Schuettler reported he had met with Johnny Blankenship, Judge Bowers and a representative for Sheriff Lunceford regarding the Courthouse Security Project stating there was a few inexpensive additions requested. The Sheriff wanted audio installed in order for the bailiffs to hear and be heard, Judge Bowers wanted a couple of non-security swiping locks and Johnny Blankenship had some concerns about his 180 degree camera.

Mr. Schuettler stated the Matheson/Snap On Tools property was in the Phase II environmental study performing extensive research on the underground geology.

He stated the HVAC system had been replaced at the UT Extension Office after the flood and some carpet removed. He also informed the committee of structural damage in the basement caused when a flex duct was removed several years ago, that has rendered 380 square feet of the building structurally unsound. He said that would be fixed right when he found someone that could get into the crawl space area.

Mr. Schuettler stated a contract had already been "let" to replace the windows at the UT Extension Office and someone coming to measure the windows.

He said installation of an egress door in the Clerk & Master's Office had been approved by the Historical Society and would be installed to meet the criteria of the ICC code for businesses/commercial.

Regarding the Animal Shelter Project, Mr. Schuettler stated he had tried to work with the contractors and Reedy & Sykes with no compliance from them. He said he had sent the last e-mail he intended to send them and if he did not hear back by the following Monday, he was going to contact the County Attorney to see what legal action could be taken. He said seven (7) weeks ago he had requested a list on all the subcontractors and had no response. He said six (6) weeks ago he explained the situation to the Mayor and requested Brad Burke, Financial Director, to not pay or release any monies dealing with the shelter. He said there were

contracts and permits he was still unable to locate but had been given four (4) boxes of receipts, paperwork, etc. from the shelter by the Mayor's Office which were recently found upstairs. Even though only appointed Project Manager for the shelter in the last couple of months, Mr. Schuettler related to the committee numerous code violations already discovered. He stated he wanted to be completely transparent with the commissioners and said he knew of one commissioner running "interference" back and forth between the City Building Department and the county.

Mr. Schuettler stated he had talked with all of the offices in both courthouses to see if they would like to have a "sneeze guard" installed in their offices. He said the Trustee's Office still wanted it installed plus a separation door. He said the County Clerk's Office asked for a handicapped accessible station be added and the Tax Assessors Office also wanted a separation door. It was mentioned the County Clerk's project could be possibly added to the Single Point of Entry project. Brad Johnson asked these projects be added to the Prioritized Project List. Mr. Johnson also asked if the status of the Prioritized Project List could be updated monthly and presented to the Building & Grounds Committee to keep a handle on the Capital Improvement Fund balance.

During discussion Mike Hill questioned why the county kept using Reedy&Sykes for projects when they plainly were not making any effort to work with the county on project details. Gary Bailey asked what projects were still under contract with this firm and was told the Jailhouse project, the Single Point of Entry project, plans for the "sneeze guards" in the Trustee's Office and \$2,740 for some sort of plans at the Animal Shelter.

Brad Johnson stated the full Commission, as well as other committees, had called on the Planning Commission for additional services not previously their job and there would be additional funding required in the future for these services. He said he hoped that everyone would be in support of that and give them the tools to do their jobs.

- New Business: Mayor Barnett informed the committee the transition of Carter County Tomorrow to Carter County Joint Economic and Community Development Board was going well. He stated they had been chartered and received their tax identification number. He said they were meeting Thursday, April 4th, at 12:00 P.M. to discuss the by-laws needed to be changed in order to be able to accept monies/grants. Mike Hill expressed the need for members on the board that were dedicated and passionate and was told by Mayor Barnett the board would be revamped in an effort to see that happened.

Mayor Barnett further stated he had been approached by Northeast State to purchase the space they now rent at Great Lakes. They said they would like to negotiate with the county before their lease was up in 2021. The importance of retaining this educational facility and the effect it would have on county students if it moved was discussed. The only action taken was to have the Mayor and Chris Schuettler negotiate with NES to determine what they actually wanted and report back to the committee at the next meeting.

Layla Ward questioned the status of the parking lot at NES. Chris Schuettler stated he and Brad Johnson would look into the matter again and put it on the project list. He asked Ms. Ward to send

him any information she had so far on the project.

On motion by Randall Jenkins, seconded by Mike Hill, the meeting was adjourned.

Respectfully submitted,

Approved for entry:

Suzi Wallace

Layla Ward, Vice-Chairwoman

