

**Building & Grounds Committee Meeting**  
**August 11, 2015**

FILED 9-2-, 2015  
MARY GOUGE  
COUNTY CLERK  
*Patsy V. Gouge* D.C.

**Chairman Ray Lyons called the meeting to order.**

**Present:** Willie Campbell, Isaiah Grindstaff, Ray Lyons, Cody McQueen, Randall Jenkins, Brad Johnson, Al Meehan, Timothy Holdren (8 Present)

**Quorum Present**

**Motion** by Tim Holdren, 2<sup>nd</sup> by Al Meehan to approve the Agenda for the meeting.

**Vote** by acclamation to approve the Agenda; all ayes, the Agenda Passed.

**Motion** by Randall Jenkins, 2<sup>nd</sup> by Isaiah Grindstaff to approve the Minutes from the previous meeting.

**Vote** by acclamation to approve the previous meetings Minutes; all ayes, the Minutes are approved.

**Seeing no Public Comments Chairman Ray Lyons continued the meeting.**

**Old Business --**

**Space Vacated by Public Defender:** Commissioner Brad Johnson had previously spoke to Chairman Lyons about the status of this item. Chairman Lyons asked Mayor Leon Humphrey for an update to this item. The Mayor stated that he had yet to make contact with Mr. Batchelder's replacement. As such, there was no further report on this item. Commissioner Johnson spoke about the need to get an idea of the properties that the county own and/or maintains that are currently not being completely used, such as the upstairs of the Sheriff's Office, the unused portions of the Work Force Property, etc... so that the committee could have a working list of properties. Sheriff Dexter Lunceford then re-invited any person who has not seen the Old Jail (upstairs portion of the Sheriff's Office) (23,000 sq. ft.) to see this area. Commissioner Johnson then recommended that for the next Building & Grounds meeting we should tour this space. Chairman Lyons then confirmed with Sheriff Lunceford the time of 5:00 PM at the Sheriff's Office on September 1, 2015 for the site tour.

**Health Department: ARC Grant Meeting:** Chairman Lyons spoke on the \$450,000 that was previously awarded to the County Health Department from the State of Tennessee. He then spoke on the meeting with First Tennessee Human Resource. This meeting consisted of the First Tennessee Human Resources Department's grant writers (Ken Ray), Chairman Ray Lyons, Mayor Leon Humphrey, Health Department Director Hurt, the Health Department Regional Director, and Reedy & Sykes. During this meeting it was determined that a Federal Grant opportunity was available to us, in the form of the Appalachian Resources (ARC) Grant for this project. The county would be eligible for this grant based on some targeting factors: our county population, our education system, etc.... The max award for this grant is \$500,000. The timetable for this grant is: Pre-Applications will begin being accepted in October of 2015, by February of 2016 based on our Pre-Application - if we qualify we will be selected to submit a full application and 40 grant applications will be accepted, May & June of 2016 all the applications will be submitted and will be

narrowed down to 12 of the 40 applicants, if selected the award would be dispersed in February of 2017. We would be able to begin Construction in spring of 2017. Mayor Humphrey then stated that the ARC Grant would be the best grant for this project and that Ken Ray felt that our scoring on this grant gave the county a high probability for being awarded this grant. Estimate on the total cost of the project is \$870,000 approximately. Commissioner Brad Johnson then asked about the timeline on the money for the \$450,000 awarded by the state, if the money would still be there given the timeline for the grant. Mayor Humphrey stated that he had been informed by the state that as long as we continue to show good faith, then the money would still be there for this project.

**Work Force Development Property:** Chairman Lyons stated that County Attorney Josh Hardin had an update on for the committee on this property. County Attorney Hardin stated that he had been reviewing the Work Force Development Complex as asked for by the committee in the previous meeting. As such, he has been working with Mayor Humphrey and reviewing the documentation that the Mayor and Chairman Lyons has accumulated on this property as well as completing his own research into the property as well. He stated that in his opinion and with consultation with the Mayor, that there is some potential areas for action that the commission may take. This would mean that a decision or vote would need to take place for the full commission. As such, on the agenda for the full commission meeting on Monday, August 17<sup>th</sup> there will be an Executive Session (Attorney-Client Session) where the public will be adjourned and then the findings will be presented to the full commission. County Attorney Hardin stated that in his opinion that the best way to proceed would be to present everything to everybody at one time. This will allow everybody to get all the information at one time and allow open discussion and dialog between all parties involved. There cannot be a vote during the Executive Session, the vote would have to come after the meeting is called back in to order. Commissioner Al Meehan then asked for a reason that this would not go through the committee first, other than having piece-meal information? County Attorney Hardin stated that anytime there is potential litigation it would be better to have an Attorney-Client Meeting with the decision makers who can make a decision at the time. County Attorney Hardin then stated that this committee cannot make a decision all the committee could make is a recommendation, but the full commission is the only ones that can proceed. Mayor Humphrey stated that this is how it has been done in the past, to have a single session as opposed to multiple sessions when discussing potential litigation. Commissioner Meehan asked if the public would be aware of what will be discussing during the Attorney-Client Session. Mayor Humphrey stated that they would not be made aware of this, unless a vote is taken after the session ends. Chairman Lyons stated that he would like to have a motion on this item due to its importance.

**Motion** by Cody McQueen, 2<sup>nd</sup> by Brad Johnson that the committee will defer further discussion on this matter and schedule the executive session during the next regularly scheduled county commission meeting.

**Vote** by Acclamation to approve motion; 7 Ayes & 1 No (Al Meehan); Motion Passes.

Chairman Lyons recognized Commissioner Brad Johnson to speak about new business items.

**New Business –**

**Archives Department:** Commissioner Johnson stated that since this came up at the last regular commission meeting that he has reached out to some office holders to attempt to determine the amount of space needed to house these records and if we have an area already owned by the county large enough to house these records. If we are going to take this on as a project then we need to begin to look at this on a monthly level to determine what we have. Commissioner Meehan questioned Commissioner Johnson on what documents are there, the volume that they take up, and what will be necessary to protect them and if we could get the office holders to provide us with photos, measurements, and other information necessary. Commissioner McQueen stated that as the Co-Chair on the Records Committee he is glad that this has been brought up during this committee and that he believes that the best way to act on this is to create a cross-committee collaboration and that he would be happy to place himself at the disposal of this collaborative effort to reach out to the office holders. Commissioner Randall Jenkins stated that we need to speak with Mr. Scott Bowers (County Historian) to assist us with this project. Mayor Humphrey stated that once the resolution defeated then the commission instructed Mr. Bowers that within 90 days we needed to have a workshop providing information about this project and it would be great if this information could be a part of the workshop. Chairman Lyons stated that we needed to have Commissioner McQueen, acting as our point person, speak with Mr. Bowers and ask if he can come to our September Meeting.

**CAD Drawings of County Buildings –** Commissioner Johnson stated that he has been in communication with Dr. Kevin Ward, Director of Carter County Schools, about high schools in our county that are teaching Computer Aided Design (CAD) and that could take on a project of drawing up the various buildings in our county. As of now there are very few buildings that have drawings on them and this would be very beneficial down the road. The school in our county that are teaching CAD classes is Hampton High School. Commissioner Isaiah Grindstaff stated that he wanted to state his support for this project. Commissioner McQueen stated that he also wanted to state his support this project. Commissioner Johnson stated that if the committee desires that he would be more than happy to continue this conversation with Dr. Ward. Chairman Lyons asked that Commissioner Johnson report back to the committee next month with a status on this project.

**Motion** made by Al Meehan, 2<sup>nd</sup> by Cody McQueen to Adjourn.

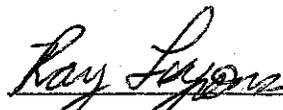
**Vote** by Acclamation; All Ayes, Motion Passes.

**Meeting Adjourned**

Respectfully Submitted,



Isaiah Grindstaff

 Date 9/1/15  
Ray Lyons, Chair – Approved for File