FINANCIAL MANAGEMENT COMMITTEE
June 3, 2015
8:30 am

PRESENT: Bobbie Gouge-Dietz, Mayor Leon Humphrey, Ray Lyons, Charles VonCannon, Danny Ward and Dr. Kevin Ward.

The meeting was called to order by Ray Lyons.

Quorum present.

Chairman Ray Lyons asked to amend the agenda by moving Commissioner Danny Ward with a discussion on the Rescue Squad to the position below public comments.

Motion was made by Mayor Humphrey, second by Bobbie Gouge-Dietz to approve the amended agenda. Motion carried.

Motion was made by Mayor Humphrey with a second by Danny Ward to approve the May 6, 2015 minutes. Motion carried.

Public Comments: Roy Livingston requested an explanation of where the funds are allocated once a note is paid off in the Debt Service Fund. Richard Tester requested clarification as to why the Sheriff's Department had to increase their budget for School Resource Officers when the School System was reimbursing for that expense. Chairman Lyons requested that these items be addressed during the New Business topic of the Budget Process Update.

Commissioner Danny Ward-Rescue Squad: Commissioner Ward asked for clarification from the Finance Director concerning the recommendation included in the study from CTAS in regards to collections. A lengthy discussion concerning the billing and collections of the Rescue Squad and EMS operations followed. Chairman Lyons called for a 10 minute presentation from the Rescue Squad in response to the CTAS study. Terry Arnold, Anthony Roberts, and Nancy, a Senior Billings Officer, discussed the financial situation at the Carter County EMS/Rescue Squad. After the presentation, several items were discussed from city/county population splits to funding portions.
Motion was made by Charles VonCannon with a second from Bobbie Gouge-Dietz to have the Mayor facilitate a meeting between the County, City, Rescue Squad, and CTAS to see what can be done to improve this situation. Motion carried.

New Business

- **Budget Process Update:** Ingrid Deloach updated the Committee on where the Budget Committee stands in the budget process to date. She advised that all Budget Hearings had been completed. During the most recent meeting on May 28th, all budgets were approved with the exception of the Highway Department, and a tax rate was also approved. The Budget Committee will meet again on Monday, June 8th to finalize the Highway Budget.
  Mrs. Deloach then addressed Mr. Livingston's question concerning Debt Service funds. She stated each year the County Commission approves a tax rate that is distributed amongst each of the funds. In the past few years, the allocation to the Debt Service Fund has not been sufficient to accommodate the expenditures. This has caused a large amount to be taken from Fund Balance in the Debt Service Fund. When the "Cloudland Note" was paid off, the funds that were made available were used to offset the deficit balance. Although this did not lower the amount of property tax allocated to the Debt Service Fund, it did lower the amount required to come from the Debt Service Fund Balance.
  Mrs. Deloach also responded to the question from Mr. Tester concerning SROs. She stated that the funding received from the Board of Education was used to offset the expenses of the SROs. She verified that the Sheriff's Department did increase their expenditures accordingly for the costs of the SROs. Those

costs were then offset by the increase in revenues recognized as a result of the Board of Education contribution to the General Fund.

- **Recent Bids:** Finance Director Ingrid Deloach reviewed a list of recent bids.
- **County General Update:** Mayor Humphrey informed the Committee of the current project of Window Renovation on the third floor of the Courthouse. He stated that a request for bids was posted. However, no bids were received. Working through the Tennessee Historical Commission, the project has been revised to seek contractors who would be able to do a detailed painting and updating project. He also spoke of the approximately $12,000 grant that has been awarded to Carter County from the Tennessee Historical Commission.

  Mayor Humphrey also spoke of the ongoing project of restoring the Courthouse front. He said work is being done to replace the landscaping and repair the brick and fascia of the front entrance area. He stated the goal was to be completed by the start of the Covered Bridge Celebration.

  The Mayor also updated on the relocation project of the Election Commission Office to the former 9-1-1 building.
- **County Highway Department Update:** Chairman Lyons advised the Committee that Mr. Colbaugh was taking advantage of a training session being held by CTAS. He stated that he had requested Mr. Colbaugh to seek the advice of Mr. Rodney Carmichael while at the conference to see if he had any ideas to help with the Highway Department's budget.
- **County Schools Department Update:** Dr. Ward spoke of the various projects that have been made possible through the utilization of Referendum monies. Dr. Ward stated that the approval of ½ cent added to sales tax to be used for educational capital projects has enabled the School System to complete several much needed projects. Window renovations have been completed in all but 2 schools. Roof projects have been completed to allow the system to only require routine maintenance and upkeep. The system is in the process of installing new gym lighting so that those areas are more energy efficient. Future projects include ADA accessibility for football stadiums, HVAC upgrades, and the renovation of existing chemistry labs. Dr. Ward also thanked Commissioner VonCannon for his recent presentation during the Education Committee Meeting concerning the recycling of plastics.
- **Bobbie Gouge-Dietz:** Chairman Lyons commended Mrs. Gouge-Dietz for her recent presentation to the Commission concerning projects within the Solid Waste Department. Commissioner Gouge-Dietz expressed her appreciation for the positive attitude that was being displayed by everyone. She stated that she enjoyed working in that kind of environment.
- **Ray Lyons:** Chairman Lyons expressed his appreciation for the cooperation from the Finance Department. He stated that everyone involved seemed to be trying to do the right thing.
- **Charles VonCannon:** Mr. VonCannon spoke to the issue of County Vehicle Identification. He stated that serious study should be conducted to see how many vehicles are currently unused. He also encouraged the idea of consolidation.
- **Danny Ward:** Mr. Ward informed the Committee that he had recently completed a tour of the new Elections Commission Building. He stated that the layout is awesome and will allow for a much more efficient election process. He also expressed his desire to see the Rescue Squad supported to the best of the County's ability. Commissioner Ward also commended the Mayor for the job that he has done to bring everyone together.

Motion to adjourn was made by Mayor Leon Humphrey, second by Danny Ward. Motion carried.

Respectfully submitted,
Ingrid Deloach

Ray Lyons

Ray Lyons, Approved for File