

FINANCIAL MANAGEMENT COMMITTEE

July 11, 2012

8:30 am

PRESENT: Jo Ann Blankenship, Tom Bowers, Jack Perkins, Pat Hicks, Russell Kyte, and Dr. Kevin Ward.

The meeting was called to order by Jo Ann Blankenship.

Quorum present.

Motion was made by Pat Hicks second by Russell Kyte, to approve the agenda. Motion carried.

Motion was made by Tom Bowers, second by Russell Kyte to approve the June 6, 2012 minutes. Motion carried.

New Business

- **Financial Management Software Update from Saratoga Technologies:** Saratoga Technologies recently acquired Bridge Computer Systems, the provider of the Financial Management Software for the county. Angela Corbin gave a brief history of the company stating their background is in software development. She advised Saratoga is currently in the process of fully understanding the Bridge software and has started integrating Bridge into their business. Saratoga will be holding user groups in the near future to get feedback on the software. Pat Hicks asked what history Saratoga has with governmental accounting packages. Ms. Corbin's response was that prior to acquiring Bridge, Saratoga did not have any government clients using their Financial Management Software however Saratoga does offer Microsoft Dynamics GP. She also added that many governments use Saratoga for other services such as networking and printing. Jo Ann Blankenship asked what their response time is for a system error. Ms. Corbin stated that Saratoga has three different levels of service contracts each with varying response time guarantees with the lowest level contract having a 24 hour guarantee. She also stated they strive to resolve issues as quick as possible. Ingrid Deloach asked what Saratoga would do if something happened to Buzz Woods. The response was Saratoga is currently working on understanding Bridge and in the future they may look at cross training other people. If Buzz were to be unavailable to assist with Bridge issues in the near future, Saratoga would contact a programming firm to assist with any needs.
- **Accident Reporting Policy:** Jo Ann Blankenship stated this policy was to look at if a county employee were to have an accident in a county owned vehicle while in travel status on official business. A handout (see attachment) was given containing the suggested policy. Finance Director Ingrid Deloach suggested changing the policy to say "keys should be returned to the issuing department" instead of stating keys should be returned to the Finance Department, as only the county van keys are kept in the Finance Office.
Motion was made by Tom Bowers, second by Jack Perkins to approve the Accident Reporting Policy with the change stating keys should be returned to the issuing department". Motion carried.

- **Recent Bids:** a list of bids from June 6, 2012 through present was reviewed.
- **County General Update:** Mayor Leon Humphrey was unable to attend
- **County Highway Department Update:** Jack Perkins discussed the increasing cost to repair and maintain the Highway Department vehicles. He said the Highway Department had received increased grant funding for Dennis Cove Road and has started the State Aid work on Sally Cove Road.
- **County Schools Department Update:** Interim Director of Schools Dr. Kevin Ward stated the School Department is waiting to see the final numbers on the 2012-2013 budget so they can plan accordingly. Dr. Ward stated over the last ten years Carter County Schools' student enrollment has declined by an average of 50 students per year. Dr. Ward briefly discussed stimulus money that was given to the School Department in previous years. He also stated the School Department would like to work on increasing parent involvement as well as student enrollment.
- **Tom Bowers:** Discussed full commission will be meeting Monday July 16, 2012 at 9:00 am in the courtroom. He stated there will be a lot of tough decisions to make and he is sure all twenty-four commissioners will do what they believe is in the best interest of the county.
- **Pat Hicks:** Asked Finance Director Ingrid Deloach her opinion on Saratoga. Ingrid responded that she feels it is too early to say, but she is encouraged by the communication she has had with Saratoga to date. Ingrid also said she is still concerned about what would happen with the Financial Management Software if something were to happen to Buzz Woods.
- **Russell Kyte:** Asked Dr. Ward how many people are working in the School's Maintenance Department to which he answered ten.
- **Public Comments:** Roy Livingston asked several questions

Motion by Pat Hicks, second by Russell Kyte to adjourn. Motion carried.

Respectfully submitted,

Christa Byrd

Jo Ann Blankenship

 Jo Ann Blankenship, Approved for File

FILED
 8-1-2012
 MARY BOUGE
 COUNTY CLERK
 APPROVED