

Carter County Planning Commission
Meeting Minutes
February 19, 2013

APPROVED: U ✓
Motion: TB
Second: R Winters

APPROVED

Members Present

Members Absent

Steve Pierce, Chairman
Ralph Watson
Jerry Smith
Mary Ann Patton
Tom "Yogi" Bowers
Steve Chambers
Russ Kyte
Bob L. Townsend

Jack Campbell
Bill Armstrong
Richard Winters

STAFF MEMBERS PRESENT

Chris Schuettler, Director
Jimmy Church, Assistant Director
Diane Cannon, Secretary
Justyn Markland

LOCAL PLANNING STAFF PRESENT

The Chairman called the meeting to order. Roll called and visitors welcomed. Motion by Mr. Watson to accept January 2013 meeting minutes, seconded by Mr. Chambers. Minutes approved unanimously.

1.) New Procedures for Public Comment: Mr. Schuettler handed out Attorney General's opinion regarding swearing in of those persons desiring to address the planning commission (attached). Mr. Schuettler explained the new procedure and passed out a public query form (attached) to be filled out and presented ten days prior to the meeting. This form will address the topic to be discussed and allow for planning staff to prepare necessary paperwork and gather information to address the topic knowledgeably during the meeting if not before. This will allow for a smooth transaction during the monthly meeting. Staff recommended approval. Mr. Kyte made the motion to approve and Ralph Watson seconded. Motion passed unanimously. Mr. Schuettler then handed out the public comment agenda sheet (attached). This form is to be completed no less than 10 minutes prior to the monthly meeting and will allow for those wishing to speak concerning items placed on the agenda to do so. Mrs. Cannon, secretary to the planning staff, will arrive 30 minutes prior to the meeting and take the form from those wishing to speak and give to Mr. Schuettler. Staff recommended approval. Steve Chambers made the motion to approve and Bob Townsend seconded. Motion passed unanimously.

2.) Bob Sluder/Charles Von Cannon: Mr. Von Cannon addressed the board regarding a problem Mr. Sluder was having with the neighbor's bulldog running his horses. Mr. Schuettler directed Mr. Von Cannon to the animal control board. Also, Mr. Von

Cannon stated there was also an issue of trash/junk on site. Mr. Markland stated he would look into the problem.

- 3.) Scott Barnett/Charles Von Cannon:** Mr. Von Cannon also addressed the board regarding a problem Mr. Barnett has at his property on Pleasant Drive. He stated grass was needed on left side and the "tile to nowhere" is still a problem. Assistant Director, Jim Church addressed Mr. Von Cannon and stated he had been to Pleasant Drive recently and the retention ponds are doing what they are designed to do. Mr. Shelton has an open storm water permit. Heavy rains cause run off. Mr. Church stated the planning staff keeps constant check on the property and that Mr. Shelton has always been very willing to work with the planning office. While Mr. Church was addressing Mr. Von Cannon he gathered his paperwork and walked out of the meeting while Mr. Church was still speaking to him.
- 4.) Jack Hampton's Report:** Mr. Hampton is still out on sick leave and his report was presented by Justin Markland. (See attached). Mr. Ralph Watson made the motion to accept the report and Mr. Thomas Bowers seconded the motion, which passed unanimously. Mr. Schuettler stated he had spoken with one of the gentlemen who comes to the office each month to gather information from reports written and he was told building/new construction is down everywhere.
- 5.) Codes Enforcement Report:** Codes Enforcement Officer, Justyn Markland presented a power point presentation of current properties being worked. (Report attached). Mr. Kyte questioned who owned one property shown in the power point. The property has been in violation for a very long time with no attempt to remedy the problem until recently. Mr. Markland stated Mr. Kenneth Culbert owned the property and that Mr. Culbert had contacted the owner of the dilapidated mobile home and convinced her it was her responsibility to remove it. The owner had rented a dumpster and is in the process of removing the mobile home.
- 6.) Director's Comments. A.)** Mr. Schuettler stated he and his office staff are diligently working on plumbing/mechanical and other certifications required by the state to perform inspections. Hopefully the plumbing and mechanical part will be completed by March 2013.
- 7.) Public Comments: A.) Roy Livingston, Policies:** Mr. Livingston had requested to speak at today's meeting but was not in attendance.
- 8.) Adjournment.** Mr. Schuettler made request for motion to adjourn. Mr. Chambers made the motion to adjourn and Mr. Watson seconded the motion. Motion passed. Meeting adjourned.

PUBLIC QUERY FORM

DATE: _____
MEETING DATE: _____

NAME: _____

ADDRESS: _____

PHONE #: _____

SUBJECT of QUERY: _____

I, _____, by my signature, confirm that all information that I have provided is correct and true to the best of my knowledge unto this query.

*** Public Query Form must be completed and returned to the Carter County Planning Commission Director 10 (TEN) days before the stated meeting. ***

PUBLIC COMMENT on AGENDA ITEM FORM

DATE: _____
MEETING DATE: _____

NAME: _____

ADDRESS: _____

PHONE #: _____

AGENDA ITEM for COMMENT:

I, _____, by my signature, confirm that all information and comments that I have provided is correct and true to the best of my knowledge.

*** Public Comment Form must be completed and returned to the Carter County Planning Commission Secretary no later than 10 (TEN) minutes before the start of the meeting. ***

PERMIT REPORT
December 2012 – January 2013

**CARTER COUNTY PLANNING & ZONING
2013 YEARLY TOTALS**

	NUMBER OF PERMITS/FEE	ESTIMATED AMOUNT OF PROJECT	FEE FROM BUILDING PERMITS	FEE FROM STORMWATER	H.V.A.C
JANUARY	0/0.00	214,000.00	110.00	75.00	0
FEBRUARY	0/0.00	306,500.00	325.00	150.00	0
MARCH	0/0.00	0.00	0.00	0.00	0
APRIL	0/0.00	0.00	0.00	0.00	0
MAY	0/0.00	0.00	0.00	0.00	0
JUNE	0/0.00	0.00	0.00	0.00	0
JULY	0/0.00	0.00	0.00	0.00	0
AUGUST	0/0.00	0.00	0.00	0.00	0
SEPTEMBER	0/0.00	0.00	0.00	0.00	0
OCTOBER	0/0.00	0.00	0.00	0.00	0
NOVERMBER	0/0.00	0.00	0.00	0.00	0
DECEMBER	0/0.00	0.00	0.00	0.00	0
TOTALS	0/0.00	520,500.00	435.00	225.00	0
TO GENERAL FUND: \$660.00					

**SUMMARY OF PERMITS ISSUED FOR 2013
CARTERCOUNTY PLANNING & ZONING**

2013	HOUSES (BUILT ON SITE)	DOUBLE WIDE	SINGLE WIDE	GARAGE	ADDITIONS	APARTMENT	H.V.A.C
JANUARY	2 - 140,000.00	0	0	0	1 - 24,000.00	0	0
FEBRUARY	1 - 104,000.00	2 - 139,000.00	2 - 41,500.00	0	0	0	0
MARCH	0	0	0	0	0	0	0
APRIL	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0
JUNE	0	0	0	0	0	0	0
JULY	0	0	0	0	0	0	0
AUGUST	0	0	0	0	0	0	0
SEPTEMBER	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0
TOTALS	3 - \$244,000.00	2 - \$139,000.00	2 - \$41,500.00	0 - \$0.00	1 - \$24,000.00	0 - \$0.00	0

**MONTHLY SUMMARY
JANUARY 2013**

INST#	NAME	TYPE	AMOUNT	CONST.	STORMWATER	FLOOD	ELECTRIC	ENVIRONMENT
PL13003219	COLEMAN		0.00	0.00	0.00	0.00	0.00	0.00
PL13003220	BOB COLLINS	HOUSE	110000.00	25.00	0.00	0.00	0.00	0.00
PL13003221	ERICA HASSELL	GARAGE DETACHED	100000.00	15.00	0.00	0.00	0.00	0.00
PL13003222	STACY PERRY	GARAGE DETACHED	20000.00	25.00	0.00	0.00	0.00	0.00
PL13003223	MITCHELL RHINEHART	STORMWATER	0.00	0.00	75.00	0.00	0.00	0.00
PL13003224	GEORGE WILLIAMS	HORSE BARN - NO CHARGE	0.00	0.00	0.00	0.00	0.00	0.00
PL13003225	ERIK SKATFIELD	GARAGE - DETACHED	20000.00	15.00	0.00	0.00	0.00	0.00
PL13003226	MIKE MNICH	ADDITIONS	24000.00	15.00	0.00	0.00	0.00	0.00
PL13003227	TIMMY COLE	HOUSE	30000.00	15.00	0.00	0.00	0.00	0.00
	TOTALS		214000.00	110.00	75.00	0.00	0.00	0.00

CODES ENFORCEMENT OFFICER'S REPORT

December 2012 – January 2013

COMPLAINANT INFO	PROP. OWNER/ADD.	COMPLAINT	DATE OF COMPLAINT	INSPECTOR	ACTION TAKEN
RECHECK	KEN CULBERT Norman Joines Rd. (various locations)	OVERGROWTH	6/28/2012	JUSTYN	FINAL NOTICE SENT
ANONYMOUS	TERRANCE BUCHANAN 107 BEECHAM LANE JOHNSON CITY	OVERGROWTH JUNK	8/17/2012	JUSTYN	PICS TAKEN LETTER SENT
ANONYMOUS	DONNIE JAMES 1439 SOUTHSIDE ROAD ELIZABETHTON	OVERGROWTH	8/17/2012	JUSTYN	PICS TAKEN LETTER SENT
REINSPECTION	RICHARD RICHMOND 154 WHITE ROAD ELIZABETHTON	OVERGROWTH JUNK	8/16/2012	JUSTYN	NO IMPROVEMENT TO PROPERTY. IN ATTORNEY'S HANDS. RECHECK FOR COURT.
P.C. CHAIRMAN	BARRETT SWECKER 1715 HWY. 91 ELIZABETHTON	TRASH/JUNK	8/17/2012	JUSTYN	PICS TAKEN LETTER SENT
RECHECK	114 RUBY AVE. ELIZABETHTON	UNTAGGED AUTOS	8/17/2012	JUSTYN KEN ARNEY	NO IMPROVEMENT LEFT DOOR HANGER FINAL LETTER TO BE SENT
RECHECK	KEN CULBERT NORMAN JOINES ELIZABETHTON	DELAPIDATED M.H. OVERGROWTH	9/9/2012	JUSTYN	RECEIVED A LETTER FROM ROGER WOOLSEY ATTORNEY FOR MR. KEN CULBERT. CALLED HIM REGARDING THIS MATTER.
RECHECK	KEN CULBERT NORMAN JOINES ELIZABETHTON	DELAPIDATED M.H. OVERGROWTH	10/3/2012	JUSTYN	THERE HAS BEEN NOTHING DONE TO THE MOBILE HOME
ANONYMOUS	EVERETT STOUT HWY. 91	JUNK/TRASH	1/10/2013	JUSTYN	FINAL NOTICE LETTER SENT

	NEAR OLD BETTY ANN STATION					
ANONYMOUS	EVERETT STOUT	OVERGROWTH		1/10/2013	JUSTYN	FINAL NOTICE LETTER SENT
RECHECK	2129 OLD LEWIS RD. ELIZABETHTON					
ANONYMOUS	TIMOTHY BIRCHFIELD	JUNK/TRASH		1/10/2013	JUSTYN	FINAL NOTICE LETTER SENT
RECHECK	3046 HWY. 91 ELIZABETHTON	DILAPIDATED M.H.				
RECHECK	KEN CULBERT NORMAN JOINES RD ELIZABETHTON	DILAPIDATED M.H. JUNK/TRASH		1/13/2013	JUSTYN TONY	WASTE MANAGEMENT DUMPSTER IS ON SITE. SOME OF THE MOBILE HOME IS BEING TAKEN APART. SO FAR GREAT PROGRESS HAS BEEN MADE
RECHECK	LARRY RADFORD	JUNK/TRASH		1/3/2013	JUSTYN	SOME CLEAN UP HAS BEEN DONE. BUT JUNK ITEMS, & BROKEN WINDOWS ARE STILL A CURRENT VIOLATION.
	127 PATRICK HENRY				TONY	
ANONYMOUS	ADRIENNE SISNEROS	6-8 UNTAGGED AUTOS		1/3/2013	TONY	6-8 UNTAGGED AUTOS IN YARD.
	135 BLAINE AVE. JOHNSON CITY				JUSTYN	
KEN ARNEY	UNKNOWN	UNTAGGED AUTOS			CHRIS	SOME IMPROVEMENT BUT THERE ARE STILL TOO MANY UNTAGGED AUTOS ON THE PROPERTY.
	114 RUBY AVENUE ELIZABETHTON				JUSTYN	
ANONYMOUS	KIM MATHESON	JUNK/TRASH		2/15/2013	JUSTYN	NUMEROUS BAGS OF HOUSEHOLD GARBAGE AND JUNK AROUND HOUSE CAUSING RAT PROBLEMS WHILE THERE SAW RAT IN GARBAGE AND A CAT CAUGHT IT
	128 RUNION STREET ELIZABETHTON				COMPLAINANT	

STORM WATER REPORT
December 2012 – January 2013

Planning and Zoning Inspection Log

BUILDER/CONTRACTOR	PROP. OWNER/ADD.	INSPECTION TYPE	DATE INSPECTED	INSPECTOR	PASSED/FAILED/ACTION
RESIDENTS	SEVERAL LOCATIONS	STORM WATER	1/15/2013	JIMMY	WATER RUNNING ACROSS
BILL LEWIS ROAD	STORM WATER DAMAGE			CHRIS	BRIDGE. 2 M.H. AND ONE HOUSE
	DUE TO HEAVY RAINFALL			JASON SHAW	PARTIALLY UNDER WATER
					DUE TO HEAVY RAINFALL
					PICS DOCUMENTED
ANONYMOUS	146 LIBERY HOLLOW RD.	STORM WATER	1/15/2013	CHRIS	WATER RUNNING ACROSS
	ELIZABETHTON			JIMMY	LIBERTY HOLLOW ROAD DUE
					TO HEAVY RAINS
ANONYMOUS	CREEKBANK ROAD	STORM WATER	1/15/2013	CHRIS	CREEK FLOODED DUE TO
	ELIZABETHTON			JIMMY	HEAVY RAIN. CCSD CLOSED
					ROAD UNTIL CCHD REPAIRED
					THE CREEKBANK WITH
					LARGE STONE
					PICS DOCUMENTED
UNKNOWN CALLER	BLUE SPRINGS ROAD	STORM WATER	1/15/2013	CHRIS	WATER COMING ACROSS
	ELIZABETHTON			JIMMY	ROAD DUE TO HEAVY RAINS
RESIDENT	MORTON ROAD	STORM WATER	1/15/2013	CHRIS	TILES TO DITCHLINES ARE
	HAMPTON			JIMMY	COMPLETELY FULL AND
					WATER IS CROSSING ROAD
					DUE TO HEAVY RAINS
RESIDENTS	SWIMMING POOL ROAD	STORM WATER	1/15/2013	CHRIS	WATER IN ROAD DUE TO
	HAMPTON			JIMMY	HEAVY RAINFALL & FLOODING
BILL LYONS	BILL LYONS	STORM WATER	1/15/2013	CHRIS	STORM WATER RUNNING
LINCOLN DRIVE	LINCOLN DRIVE			MR. LYONS	ACROSS ROAD & IN YARDS
	ELIZABETHTON				DUE TO HEAVY RAINFALL
					& FLOODING
RESIDENTS	BILTMORE COMMUNITY	STORM WATER	1/15/2013	CHRIS	WATER IN ROADS ALL OVER
	ELIZABETHTON				THIS COMMUNITY DUE TO
					HEAVY RAINFALL

Planning and Zoning Inspection Log

RESIDENTS	WHALEYTOWN ROAD BUTLER	STORM WATER	1/15/2013	CHRIS JIMMY	WATER IN ROADS & ACROSS ROADS DUE TO HEAVY RAINFALL & FLOODING
RESIDENTS	D.O. JOHNSON ROAD HAMPTON	STORM WATER	1/15/2013	CHRIS JIMMY	WATER IN & RUNNING ACROSS AND DOWN ROAD. ALL TILES AND DITCHLINES ARE STOPPED UP DUE TO FLOODING
RESIDENTS	GRINDSTAFF HOLLOW ELIZABETHTON	STORM WATER	1/16/2013	CHRIS JIMMY	STORM WATER (FLOOD) HAS WASHED OUT A LOT OF DRIVEWAYS DUE TO FLOODING
BOBBY HARDING	STORYLAND M.H. PARK ELIZABETHTON	STORM WATER	1/16/2013	CHRIS JIMMY	MR. HARDING CAME TO OFFICE COMPLAINING ABOUT STORM WATER COMING FROM M.H. PARK & ACROSS HIS PROPERTY. CHRIS IS TRYING TO CONTACT M.H. PARK OWNERS TO HAVE THEM CLEAR THE DITCHLINE.
RESIDENTS	CONEY ISLAND ROAD ELIZABETHTON	STORM WATER	1/16/2013	CHRIS JIMMY	RESIDENTS HAVE CALLED ABOUT THE ROAD FALLING IN DUE TO THE TREE THAT FELL TUESDAY NIGHT. ITS CAUSING THE CURRENT TO UNDER CUT CONEY ISLAND ROAD. C.C.H.D. HAS PUT ORANGE BARRELS UP TO DETOUR CARS FROM THIS SECTION OF CONEY ISLAND UNTIL WATER RECEEDS & ROAD CAN BE REPAIRED.
DONNIE HALL	DONNIE HALL BOBS HOLLOW RD.	STORM WATER	1/16/2013	CHRIS JIMMY	STORM WATER COMING FROM SPIRAL VISION ABOVE MR.

Planning and Zoning Inspection Log

	ELIZABETHTON				MR. COLVARD	DITCH LINE NEEDS TO BE OPENED UP OR HAVE CITY OF ELIZABETHTON TO DITCH ALONG ROAD & WE WILL ALSO TALK TO MR. HAYES ON NEIGHBORING PROPERTY TO SEE IF HE CAN TURN SOME OF THE WATER COMING OFF MTN.
C.C.P.O. RECHECK	W.R.R.W.A. WATER TREATMENT PLANT WILBUR DAM ROAD	STORMWATER	1/30/2013	JIMMY TONY	NO EROSION PROBLEMS ALL MAINTENANCE HAS BEEN DONE & IS WORKING PROPERLY.	
FRANKIE COLEMAN	FRANKIE COLEMAN AIRPORT & AVIATION DR. ELIZABETHTON	STORMWATER	2/5/2013	JIMMY CHRIS TONY	CHRIS WILL GET WITH C.C.H.D TO SEE IF WE CAN REGRADE EXISTING DITCH LINE TO DRAIN WATER PROPERLY	
PROPERTY OWNER	BRENDA GUY 108 SMALLING ST HAMPTON	STORMWATER IN CRAWLSPACE	2/5/2013	JIMMY TONY CHRIS	WATER IN CRAWLSPACE NOTHING WE CAN DO GROUND SATURATED.	
GEORGE WILLIAMS	GEORGE WILLIAMS 223 SINKING CREEK RD JOHNSON CITY	SETBACK	2/4/2013	JIMMY CHRIS TONY	AGRICULTURAL USE MAKE A WISH FOUNDATION PROVIDING BARN FOR MR. WILLIAMS GRANDDAUGHTER ALEX.	
CHARLES LAPORTE CONSTRUCTION	GARY & MELISSA BURKETT LOT 10 HUNTERS RIDGE ELIZABETHTON	STORMWATER	2/5/2013	JIMMY CHRIS TONY	REGRAIDING A SMALL SECTION ON HIS LOT TO KEEP STORMWATER AWAY FROM HOUSE	
C.C.P.O. RECHECK	DWAYNE SHELTON PLEASANT DRIVE ELIZABETHTON	STORMWATER	2/4/2013	JIMMY TONY	NO EVIDENCE OF ANY EROSION OR MUD ONTO COUNTY ROAD. SEDIMENT PONDS ARE WORKING.	

Reminder

The Carter County Planning Commission and Board of Zoning Appeals will hold concurrent meetings Tuesday, March 26th at 3pm in the main courtroom of the Carter County Courthouse.

PUBLIC NOTICE

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3/10