

Minutes for the Meeting of the Records Committee

Meeting was called to order at 5:30 pm on August 13, 2021 by Chairman Lisa Germaine.

A quorum was present--Honorable Judge Stacy Street, Register of Deeds Jarrod Ellis, Historian Lisa Germaine, Commissioner Ginger Holdren, Mayor Patty Woodby, Genealogist Teresa Treadway, and Gwen Crowe from the County Clerk's Office.

Motion was made by Commissioner Holdren to approve the agenda, seconded by Judge Street. Motion passed unanimously.

Approval of last month's minutes was deferred until a later date.

A member from the public, Roy Livingston, inquired about the fees charged by the county designated for the Archives. He requested a copy of the Resolution outlining which offices charge fees for the Archives and how much.

The records committee must request an exact number of acid-free boxes and the cost of such from the Budget Committee before money can be spent.

In OLD BUSINESS, Commissioner Holdren reported that the Building and Grounds committee voted not to purchase the Crawford building on Broad St Extension primarily because they are hoping for something closer to the courthouse. They wished to express their support of the Records Committee and hope the members understand the decision.

In NEW BUSINESS, the Records Committee wishes to take steps to consider renovating the first floor of the Sheriff's Department building for the Archives. It is approximately 6500 square feet of space available if the Sheriff's Department offices are relocated to the second floor of that building. The Sheriff, the Mayor, Commissioner Brad Johnson, and Shaw/Shanks (the county architects) will tour the building and consider next steps.

Chairman Germaine stated that the next meeting of the Records Committee will be October 26, 2021 at 5:30 pm.

The Honorable Judge Stacy Street made a motion to adjourn the meeting. Mayor Woodby seconded the motion. The meeting was adjourned.